**Consent form for employees who leave (GDPR compliant)**

**Data controller:** *Defradar Technologies*

**Employee name: <Name>**

Whilst you are employed by the Company, there are various ways in which we use your data. It is also useful for us to keep your data for a period of time after the termination of your employment. The General Data Protection Regulation permits us to use your data for certain reasons only. The most common reasons we keep your data after your employment has terminated is where we need your data to carry out the Company’s legitimate interests. For example, we need to keep your data in order to deal with any legal disputes that may arise involving you.

There are other reasons we would like to keep your data for which we need your consent. This means that you must let us know that you are happy for us to use your data in the way we would like. With this form, we are asking you to provide your consent for us to use the data for the reason given below after your employment has ended.

**Providing consent**

The Company is committed to complying with the GDPR with regard to processing your data. If you are to give consent, it must be:

* freely given
* specific
* informed
* unambiguous.

You are entirely in control of your decision to give consent to our use of your data as requested in this form. **You do not need to give consent.** There will be no repercussions if you choose to withhold consent and your data will not be used in the ways set out in this form.

If you give your consent, your data will be processed in line with our Data Protection policy.

**Who relies on your consent**

The data for which we are requesting your consent will be used by *Defradar Technologies* only. No other body relies on your consent.

**The data we would like to process**

Please indicate whether you freely give your consent to our processing of your data after termination of your employment for the reasons set out below by entering a “Yes” or “No” answer in the second column. Please do so on this form and the duplicate form provided. Please only fill in the second column. The third and fourth columns are for use if you subsequently decide to withdraw your consent.

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of data and reason for using data** | **Please insert “Yes” or “No” here to indicate whether you wish to give consent** | **I wish to withdraw my consent (tick this box)** | **Date on which consent was withdrawn** |
| *Full Name – we will keep this record in our HR database and we will only contact you if we do consider there will be a match for a further position in our company* |  |  |  |
| *Email address - we will keep this record in our HR database and we will only contact you if we do consider there will be a match for a further position in our company* |  |  |  |
| *CV - we will keep this record in our HR database and we will only contact you if we do consider there will be a match for a further position in our company* |  |  |  |

**Withdrawing your consent**

You have the absolute unrestricted right to withdraw your consent at any time. You should retain the duplicate copy of this consent form and fill in the third and fourth columns if you wish to withdraw your consent once it has been given and send it to *[insert name and address].* There will be no repercussions because of your withdrawal and we will stop processing the data for which you have withdrawn your consent.

**Change in purposes**

If the purpose of using the data for which we have received your consent changes, we will seek new consent, setting out the new purpose.

**Employee declaration**

* I am giving my consent to the Company to use my data as indicated above
* I understand that I am not required to give consent to the Company’s use of my data in the ways set out in this form. Where I have done so, I have done so of my own free will
* I understand the ways in which the Company wishes to use my data as set out above
* I understand there will be no repercussions if I refuse to give consent in this form
* I know that I can withdraw my consent at any time.

**Signed:**

**Dated:**